

# Fun Lunch AND Popcorn Day

## MARCH AND APRIL 2022

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**Popcorn Days:** March 14, 2022 and April 11, 2022

**Fun Lunch Days:** March 16, 2022 and April 20, 2022

*In an effort to try and simplify the process for the parents and our volunteers we will be doing the ordering of Fun Lunch and Popcorn Days two months at a time. Ordering is available for March and April events. You can order all at once or separately, you choose! Please note the cut off dates/order deadlines below!*

**CUTOFF/Order deadline for the March Events is: MARCH 4, 2022**

**CUT OFF/Order deadline for the April Events is: APRIL 1, 2022**

***Unfortunately, we are unable to accommodate late orders.  
Please ensure you order and pay before the cutoff date.***

Link to order: <https://brentwoodelementary.hotlunches.net/>

All orders must be placed online, but cash payments are accepted. Please consider paying online, if possible, as it is easier for our volunteers.

Please see reverse side of this paper for payment options.

If you have any questions, please feel free to contact us at:

[paclunch@brentwoodpac.ca](mailto:paclunch@brentwoodpac.ca)

**Thank you for your continued support!**

## ORDERING POPCORN and/or FUN LUNCH

### FIRST TIME ORDERING:

- ✓ Go to <https://brentwoodelementary.hotlunches.net/>
- ✓ Click on "Click Here to Register"
- ✓ Complete the registration form (Parent name and email address and new password are they only required fields). The email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week).
- ✓ Click the "Register Now" button at the bottom
- ✓ Click on "Student" and follow the instructions to add each child in your family who attends Brentwood Elementary. If you have more than one child, click "Add New" to add another child.
- ✓ Once your child(ren) are registered, click on "Orders"
- ✓ Proceed to order hot lunch/popcorn for your child(ren).
- ✓ Provide payment

### RETURNING STUDENTS:

- ✓ Log on the same way you did last month
- ✓ Click on "Students" in the middle of the screen
- ✓ Click "Order" beside the Fun Lunch/Popcorn date
- ✓ Place order
- ✓ Provide payment

### Payment:

There are three ways to provide payment:

1. Through your **Paypal account**
  - a. Click on the link in the HotLuch program after ordering called "Pay with Paypal"
  - b. Log into your account
  - c. Complete payment
2. Through **Paypal as a guest** (no account required). This allows you to still pay by credit card.
  - a. Click on the link in the HotLuch program after ordering called "Pay with Paypal"
  - b. Click on the bottom link "Pay with Credit or Visa Debit"
  - c. Complete payment
3. **With Cash.**
  - a. Orders must still be placed online through the system, but leave order unpaid.
  - b. Bring cash to school in an envelope with your *child's name and division clearly labelled* and indicating if it is for Fun Lunch or Popcorn Day.
  - c. Place envelope in PAC mailbox located by the office no later than the cut-off date.